



HARVARD SEWER & WATER COMMISSIONS

MINUTES

Wednesday, October 23, 2013
Town Hall Meeting Room

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo; Kyle Hedrick, Rick Maiore

Others: Scott Hayward; Elm Street; Duane Barber, Oak Hill Road; Paul Green; Fairbank Street (representative for Congregational Church), Tim Bragan, Town Administrator; Paige O'Brien

The meeting was called to order at 9:05 a.m.

Public Comment

After reading about the recent water + sewer rate hearing in The Press, Oak Hill Road resident Duane Barber came to seek clarification. The Commission explained that there was no change to either rate and then further expounded on the equation for determining sewer rate (1.25 x water).

Review Pending Applications for Connection Permits

- 5 Still River Road – Harvard Congregational Church; the Commission discussed whether the recent renovations to the church requires a change of use, per the Growth Neutrality Clause (section 1.8) of the Rules & Regulation. Paul Green, representing the Church, stated that he will draft a letter to answer questions that come from this conversation; application review will continue at their next meeting.
- 18 Fairbank Street – Carley; information from the Board of Health regarding bedroom count is needed before approving application.

Discussion - 1 Still River Road, The Harvard General Store

Ms. Russo presented a draft of the Change of Use decision. Ms. Russo made a motion to grant change of use. Mr. Hedrick seconds; vote, aye, unanimous.

Review & Approve Minutes of

- **9/25/2013** – Mr. Maiore moves to accept as presented. Mr. Hedrick seconds; vote, aye, unanimous.
- **10/09/2013** – Mr. Maiore moves to accept as presented. Ms. Russo seconds, Mr. Hedrick abstains due to absence. Vote, aye, unanimous.

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

CPIC Update

Ms. Russo sent an email message to Marie Sobalvarro regarding requests from Mr. Nota.

Water Commission

➤ **Rules & Regulations**

Mr. Maiore continues to work on draft. The Commission will invite Mr. Nota to review the final draft when ready.

➤ **Water System**

Mr. Bragan stated that the reason the Bolton Road well was taken off-line is because it is in the zone of influence of sewer system; the tank is for “emergency use only” and, Mr. Bragan explains, there are steps to take with DEP in order to use it. The Commission discussed the varying degrees of an emergency and what would constitute the reinstatement of this well: mechanical; alternate source (loss of primary well) or long-term contamination.

DigSafe

Commission members will independently review application and complete at next meeting. Mr. Hedrick led the conversation regarding required water + sewer system maps.

Mr. Maiore motioned to adjourn at 10:05 a.m.; Ms. Russo seconded; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, November 6, 2013
9 a.m. in the town hall meeting room.

Respectfully submitted by Paige O'Brien

Documents Cited:

Harvard Press Sewer Commission Rate Article

Malcom Carley letter

Email from Ms. Russo to Marie Sobalvarro

DigSafe Articles of Association